



## Thousand Oaks Clubhouse Rental Agreement

All signature blocks of this agreement must be signed and returned with the rental fee of \$200 and \$100 refundable cleaning deposit within seven days of the initial reservation request in order to keep your reserved rental date. We request two separate for the \$200 fee and \$100 deposit. Please write the checks payable to Thousand Oaks Homeowners Association, with the reservation date noted on the checks.

**Please download, print and complete the forms. Once completed, please deposit the forms and checks in the black drop box located just inside the gate to the Oasis Clubhouse.**

**The following dates are not available for use:**

Thanksgiving Day  
Christmas Day  
New Year's Day

### Rules and Regulations

Thousand Oaks homeowners in good standing with the Homeowners Association may rent the Thousand Oaks Clubhouse.

The member of the association at the time of reservation must pay the rental fee and must attend the event for which it is rented and must be present for the entire time during which the event takes place.

The clubhouse and its contents are not to be damaged or left in unsatisfactory conditions in accordance with the Homeowners Association. Damages to the clubhouse or its contents, or failure to comply with these conditions will result in fines. IF CLEAN UP COSTS OR DAMAGES EXCEED THE AMOUNT OF THE FEE, THE MEMBER SHALL BE LIABLE FOR THE AMOUNT BY WHICH SUCH COSTS OR DAMAGES ARE EXCEEDED.

The member is fully responsible and liable for all cleanup costs and damages to the rented clubhouse and its contents. Further the member is fully responsible and liable for the cost of replacing any contents or furnishings which may be removed from the clubhouse during the rented period of usage.

**SMOKING IS PROHIBITED INDOORS!**

Alcohol may be served in the clubhouse as long as there is no charge for guests for the beverage, the food, or any entertainment. Alcohol may only be served to those 21 years of age and older. In no way will the Association serve alcoholic beverages.



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## (RULES AND REGULATIONS Cont.)

Fire regulations prohibit more than 80 occupants in the clubhouse.

The clubhouse may be utilized until 10:00 p.m. on Sunday through Thursday and until 12:00 a.m. (midnight) on Friday and Saturday.

No activity or event for whom the clubhouse is rented may be advertised or publicized in any manner to solicit the attendance of the general public. No admission may be charged at the door.

No birdseed, rice, glitter or any other type of confetti may be thrown inside the facilities or in the pool area. Confetti of any kind is strictly prohibited inside or outside of the facility. **No paint or tacks are allowed on the walls or ceilings.** USE OF THIS WILL RESULT IN FINES TO COVER THE COSTS ASSOCIATED WITH THE EXTRA CLEAN UP. Only removable tape may be used to secure decorations. Any decorations must be completely removed, including any tape, sticky tack, etc.

Pool access is not granted as part of a clubhouse rental

There shall not be wet or damp clothing in the clubhouse.

Homeowners reserving and using the clubhouse are responsible for their guest's actions and conduct. The host is responsible for cleaning the clubhouse. The clubhouse will be inspected 48 hours after the event for any damage, and any costs for cleaning/repair will be billed to the homeowner.

## CLEAN UP

If there is not a scheduled rental the day after your event you have until 9:00 a.m. following the day to have the clubhouse cleaned. If there is a rental scheduled the day after you must have it cleaned immediately after your event.

The member is fully responsible for pick-up of all trash from the clubhouse premises which includes but is not limited to: porches, landscaping, and parking lot.



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## Thousand Oaks Clubhouse Rental Contact Information

Member Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

Type of Function: \_\_\_\_\_

Function Date: \_\_\_\_\_ Expected Attendance: \_\_\_\_\_

Time: \_\_\_\_\_

In Good standing with HOA: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Catering Company: \_\_\_\_\_

Phone: \_\_\_\_\_ Contact Name: \_\_\_\_\_



# Thousand Oaks Clubhouse Rental Agreement

## Thousand Oaks Clubhouse Rental Agreement

This agreement between Thousand Oaks Homeowners Association and \_\_\_\_\_, established the conditions and requirements for rental of the community clubhouse.

At the time this agreement is signed and returned to the HOA, the member will pay \$200 plus \$100 deposit. Anyone Renting the clubhouse must be in "good standing" with the Thousand Oaks Homeowners Association.

The member assumes full responsibility and liability for any damages to the clubhouse or surrounding property, which is the result of actions of the member or their guest during the term of this agreement.

**Rental agreement of the clubhouse does not include use of the swimming pool.**

The member further agrees to clean the premises and restore restrooms and areas to a condition deemed satisfactory by a designated Association official or management agent and return the key within 24 hours of completion of the event.

I hereby assume all responsibility, risk, liabilities and hazards incidental to the activities applied for **(including, but not limited to, the serving of alcoholic beverages, which I understand is prohibited without a licensed cater)** and hereby release and forever discharge the Thousand Oaks Homeowners Association, its officers, directors, employees, agents and members, past, present, and future from any and all claims, costs causes of action and liability for personal injury or death and damage to or destruction of property arising from my use of the clubhouse and its appurtenances.

**I have read and understand all rules and regulations set forth by the Thousand Oaks Homeowners Association.**

\_\_\_\_\_  
Member Signature

\_\_\_\_\_  
Member Address

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Homeowners Association Representative